



Committee called to order by Heather Leavell, Co-Chairman, on November 8, 2011 at 7:05 p.m.

Members present: Aimee Taberner, Co-Chair, Sarah Burks, Co-Chair, Heather Leavell, Co-Chair, Roly Chaput, Terry Shaoul, Recording Secretary, Geraldine Tremblay. Members Absent: Dan Johnson, Christine Sharbrough, Paul McGaffigan, Treasurer. Associate Trustees: Arthur Bush, Jackie Bates. Advisors and Guests: James McGough, Trustee Emeritus, Chuck Luca, Elisabeth Taylor, Jeff Boudreau .

**Minutes of September 13 and October 11, 2011** - Tabled until next month.

**Treasurer's Report** - J. McGough distributed the Treasurer's Report in P. McGaffigan's absence .

**Fundraising** - Annual fundraiser letters will be mailed out tomorrow.

**Volunteer** - J. McGough distributed the volunteer report to the Trustees. J. McGough thanked E. Taylor and J. Bates for their help in filling docent spots. S. Burks made motion to accept the Volunteer Report. G. Tremblay second. Unanimously approved.

**150th Anniversary** - C. E. Dallin school requested we present lecture to students in their auditorium on Dallin's official birthday, November 22, 2011. R. Chaput and G. Tremblay volunteered to give the presentation. C. Luca hosting open house on Saturday, November 12, 2011 from 1-4 pm to attract students for upcoming middle school art contest. Press release in Advocate. Flyers posted around town. S. Burks reviewed schedule of events. Mentioned the possibility of an LDS archivist available for March 24th event that could reach out to the Mormon community. April - Paul Revere event. David Kubiak is a longtime supporter of the Museum. He is trying to get date set in stone for the event to be held outside of the Paul Revere Mall. He will let us know. Rebecca Reynolds would speak at this event. S. Burks is talking to Paul Dobbs about tour at Mass Art. June - book release - in the Town Hall Garden - light refreshments in the community room. S. Burks is meeting with Patsy Kramer and Doreen Stevens. E. Taylor volunteered to help on this project. Bob Shure event - He is willing to have a "behind the scenes tour". We could use this as a donor event. November 20, 2011 event - 1-4pm to kick off Dallin's 150th birthday and year-long celebration. Invitations sent in the fundraising letter, constant contact, etc. J. Bates volunteered to make a special cake. G. Tremblay will make cookies. T. Shaoul will bring sugar-free cookies

**Website** - Nothing to report.

**Collections** - G. Tremblay and C. Sharbrough are still working on it.

**Arlington Open Studios** - S. Burks had a table for two days. A. Taberner, J. Bates, H. Leavell and T. Shaoul helped to man the table. We made \$9.75 in sales from those two days.

**Logo/Sign** - Art Institute of Boston is finishing up their ideas and options for our project.

**Marketing** - Nothing to report.

**New Business** - E. Taylor offered help for events and ideas she would like to see. Jeff Boudreau offered to help with publicity. Jeff has experience with marketing and publicity. Dan Black from Arlington Cable came to Museum and taped a gallery tour on 1 or 2 pieces. He said they will come for January and other events.

Meeting adjourned at 8:55 p.m

Terry Shaoul,  
Recording Secretary